

35th Annual Westacres Arts & Craft Fair

Exhibit Space Application

Sponsored by the Westacres Women's Club

The Westacres Arts and Craft Fair is a juried show.

Only hand-made items will be considered. Applications must be submitted by SEPTEMBER 15, 2009. Our apologies for the late notice: we did not have a volunteer chairperson until recently. We hope you will be able to make the expected deadlines for submission.

- Fair Date:** Saturday, November 7, 2009
Time: 10 AM - 4 PM
Location: Westacres Clubhouse, W. Bloomfield, MI
Commerce & Union Lake Roads
Set-Up Time: Friday, November 6th @ 7-9 PM; we suggest you arrive Friday evening to acquaint yourself with our facility; and Saturday, November 7th @ 8AM
Fees: \$75 per booth (approx. 8' x 8')
\$5 per table usage (2.5' x 6')
\$5 per electrical outlet

Please note:

1. Exhibitors are encouraged to demonstrate their skills during the fair.
2. There will be **NO refunds** for any reason.
3. Exhibitors are responsible for their own sales tax.
4. Exhibitors must provide their own table coverings, displays, extra lighting, and extension cords.
5. Double booths are not available.
6. Acceptance / Non-acceptance letters will be mailed / emailed by September 20, 2009.
7. Due to the overwhelming response and indoor space availability, please indicate on your application if you prefer an outside booth area or an inside area. This year, we may need to place some Crafters outside our clubhouse, but we will try to keep everyone inside, so please indicate your preference of one over the other. We recommend you supply your own canopy/shelter if outdoors. Otherwise, we will determine the booth placement upon completion of those accepted.

Applications should be mailed to the address below with the following items:

1. Completed and signed Application & Release Form
2. Photos of work to be exhibited **in progress**:
 - 1) One photo of materials before beginning
 - 2) One photo halfway to completion
 - 3) one photo of completed projectPhotos are to be labeled with your name, address, and phone number. You may also email your information and photos to: pmiller100@aol.com
3. A check for the full amount made out to 'Westacres Women's Club' and cashed upon acceptance only

Mail to:

Pam Miller
7094 Cedarbank Drive
W. Bloomfield, MI 48324
(248) 420-1420
pmiller100@aol.com

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Exhibit Space Application & Release Form

Applications must be submitted by September 15, 2009.

Exhibitor's Name: _____

Company Name: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Description of Products to be exhibited:

(Note: only items listed/photographed will be accepted to be sold)

Product Price Range: _____

Tables Needed: _____ # Chairs needed for booth: _____ Electrical Outlet Needed? Yes No

I prefer Indoors: Y/N I prefer outdoors and have my own canopy: Y/N No preference: Y/N

Release Form

The undersigned does hereby agree to hold the Westacres Women's Club Board and its chairperson harmless and indemnify the organization from any and all claims, demands, and judgments against the Westacres Women's Club Board and its chairperson as a result of the premises known as the Westacres Clubhouse and the undersigned further agrees to pay all attorney fees and costs incident to defending the above claims incurred by the Westacres Women's Club Board arising out of or incident to use of the premises. The consideration for the HOLD HARMLESS AND INDEMNITY AGREEMENT being the use of the above premises.

Signature of Applicant: _____

Date: _____